**Massachusetts PTA Leadership Responsibilities**

**Specific to the Massachusetts Board of Elementary and Secondary Education**

**August 2019**

Nominees to the Massachusetts Governor for the parent position on the Massachusetts Board of Elementary and Secondary Education (BESE) shall:

* Be the parent of a child attending a Massachusetts public school.
* Be a PTA member. If you do not currently belong to a local PTA unit, you may join Cranberry PTA, the Massachusetts PTA state-wide unit.
* Understand the mission, vision, and values of the National PTA.
* Make recommendations to the Legislative Committee on areas of concern.
* Attend Massachusetts PTA annual convention.
* Serve a term of 5 years on the Board of Elementary and Secondary Education as specified by the law\* or as specified by the Governor.
* Attend all Massachusetts Department of Education (DOE) board meetings. The DOE board shall meet not fewer than ten times annually at the call of the chairman of that board.
* Bring the positions of National PTA and Massachusetts PTA forward to the Department of Education board.
* Have skills, ability, and willingness to debate, deliberate, and make recommendations on issues on behalf of PTA and all parents.
* Serve as Mass PTA board member during length of service on Board of Education.
* Communicate and report updates at Mass PTA board meetings (5 annually).
* Develop position statements on issues covered under the purposes and policies of the Mass PTA.
* Help establish public policy and legislative agenda including legislative directives with Massachusetts PTA board members/committees.
* Be available to constituent organizations for presentations or assistance.
* Encouraged to attend National PTA annual convention and Legislative conferences.

Additional information specific to this position per Massachusetts General Law:

* Cannot be an employee of any school department or member of any school board/school committee, employed by or receive regular compensation from the department of education, or from any school system, public or independent, in the commonwealth\*. Please refer to this section of the law for further conditions.

\* M.G.L. – Chapter 15, Section 1E

Please note that social media may be reviewed as part of the application review process. Also, any applicants put forward are subject to a security check by the Governor’s office

**LETTER OF INTEREST**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_

Telephone: Work: ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home: ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

◻ I can be contacted at work

◻ I am willing to be interviewed by phone or in person

◻ I am not an employee of any school department or member of any school board/school committee, employed by or receive regular compensation from the department of education, or from any school system, public or independent, in the commonwealth (M.G.L. – Chapter 15, Section 1E).

Cell Phone: ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide a narrative describing the skills and expertise you bring to the position of parent representative to the Massachusetts Board of Elementary and Secondary Education (2 page maximum)

* Financial
* Legislative
* Policy
* Public Speaking
* Strategic Planning
* Education Reform – Education-specific issues
* Working with Diverse Groups
* Parent and Family Involvement
* PTA background

Please provide a position statement on your views of the subjects below (2 page maximum)

* ESSA
* IDEA
* Charter Schools
* MCAS
* MERA (Massachusetts Education Reform Act)
* Common Core

**Professional/Personal References Sheet**

**Your Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide three (3) references who may be contacted regarding your qualifications, skills, and attributes. Additional references may also be contacted.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



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Telephone: Work: ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home: ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone: ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Professional/Personal References Sheet**

**Please submit the following materials:**

* Letter of Interest form
* Professional/Personal Reference Sheet
* Signature of Agreement & Submission form
* Resume or bio (2 page maximum)
* Narrative describing the skills and expertise you bring to the position of parent representative to the Massachusetts Board of Elementary and Secondary Education (2 page maximum)
* Position statement on your views of the subjects provided (2 page maximum)
* Photo (optional)

All application materials must emailed by noon on Sunday, August 18, 2019 to:

BOE@masspta.org

***Massachusetts PTA will acknowledge receipt of all Letters of Interest.***

**Signature of Agreement**

**& Submission Form**

**Your Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# The Mission of the PTA

PTA's mission is to make every child’s potential a reality by engaging and empowering families and communities to advocate for all children.

* To support and speak on behalf of children and youth in the schools, in the community and before governmental bodies and other organizations that make decisions affecting children;
* To assist parents in developing the skills they need to raise and protect their children; and
* To encourage parent and public involvement in the public schools of this nation.

# The Purposes of the PTA

* To promote the welfare of the children and youth in home, school, community, places of worship and throughout the community
* To raise the standards of home life.
* To advocate for laws that further the education, physical and mental health, welfare and safety of children and youth
* To promote the collaboration and engagement of families and educators in the education of children and youth
* To engage the public in united efforts to secure the physical, mental, emotional, spiritual, and social well-being of all children and youth
* To advocate for fiscal responsibility regarding public tax dollars in public education

funding.

**Signature of Agreement** – your signature acknowledges you have reviewed and agree with National PTA’s mission and purposes and that you are currently a PTA member.

Check one or both as applicable

* I am a member of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PTA/PTSA in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

(name of unit) (city/town)

* I am member of the Cranberry PTA, the Massachusetts At-large PTA Unit

Your Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date signed: \_\_\_\_\_\_\_\_\_\_\_\_\_

**Please be sure to sign this form.** All application materials must emailed by August 16, 2019 to BOE@masspta.org